

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

July 15, 2025, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), and Mike Bushue

Board Members Not in attendance: None

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans, and Trey Barresi

Meeting Attendees: District property owner Ilona Dotterer (virtually)

CALL TO ORDER: The meeting was called to order at 6:30 P.M.

Meeting Minutes – A MOTION to approve the June Regular Meeting minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

Financial Report – A MOTION to approve the June Financials was made by Rick. Mike seconded and the motion was approved by unanimous vote.

1) Operations Update – Leak, CS Pump Failure, MMWS Updates

- a. We had a 40,000-gallon leak at a customer property that was found and addressed. It was the result of an error on our part so the customer will not be billed.
- b. The pump at Crystal Spring gave out. A new pump was installed and is working well.
- c. Excavation on the Upper Loop project was scheduled to begin today.

2) Meters / Meter Reading System

- a. **Order Status** – All meters have been received.
- b. **Installation Progress and Difficulties** – Trey and Adam have installed 68 meters to date, and have six more installations scheduled for this week.
- c. **Status of Problem Installs** – There is one property with a meter that has to be relocated, but it will require an excavator to be moved and the owner is unwilling to do that. There is another customer who is trying to sell their property and is refusing to pay for a new meter because she wants the future owner to pay for it. Other customers are dragging their feet on transitioning to the new meter because the water has been shut off to the property for many years.
 - It was generally agreed that so long as the water is shut off to a particular meter, and the customer continues to pay the monthly fee, we will not force them to get a new meter. However, before water service will ever be turned back on at any of these properties, the customer will be required to pay for a new meter.

- 3) **Election: Open Board Seat** – Ron is still working to find a viable candidate. A few additional names were proposed, which he will follow up on.

- 4) **RCAC Discussion** – Susan put a notice in the AP Wind about the RCAC presentation to the public on August 26th. Sarah is going to present the rate model, and stress that we need to raise our rates by \$2/year for at least the next five years in order to just break even.
 - a. This increase does not allow us to add to our capital reserves, and will actually deplete it, since we will need to pull from it to fund capital projects. The Board agreed that draining our emergency reserves in an attempt to keep rates low would be fiscally irresponsible; we need to demonstrate that we are proactively planning for large project investments while balancing those obligations with measured rate increases.
 - b. The Board decided to hold the public meeting about possible rate increases at a Special Meeting on September 9th at 6:30pm.

- 5) **Colorado 811 Membership** – Application has been submitted and Barry is working with them to get the coverage maps in place.

OTHER BUSINESS

- Ilona Dotterer attended the meeting to ask about the warranty for the new meters. Her particular concern is that the warranty applies exclusively to the original utility purchaser, which would be the AWSD, not the customer. The Board assured her that if a meter fails due to manufacturer defect within the warranty period, the AWSD would provide the customer with a replacement meter and file the warranty claim directly with the company.
 - The verbiage in the Meter Replacement Agreement related repairs will be expanded to clarify that customers are not responsible for costs related to manufacturer defects, as those will be covered under the terms of the warranty.

Testing/Reporting Schedule

LCR Testing: Last couple of test results were great, so our overall situation is essentially the same as it was at the last meeting.

A MOTION to adjourn the meeting was made by Rick. Mike seconded, and the meeting adjourned at 8:01 P.M.

Respectfully submitted,

Jennifer Cook